

**Bramshill Parish Council
Minutes of a Meeting held at
The New Inn, Heckfield
on Tuesday 8th May 2018 6.30pm**

- 18/11 **Present:** SA, JG, GS, MS, NS Cllr David Simpson + three parishioners
- 18/12 **Apologies:** Cllrs Anne Crampton, Tim Southern, Geoffrey Hamilton- Fairley
- 18/13 **Minutes of the Parish Council Meetings** held on 20th March already approved were signed by SA.
- 18/14 **Matters arising from the Parish Council Meeting of 20th March 2018**
(a) The Chairman advised that meeting between the residents of Well House Lane and a few residents of the parish who had raised objections to work carried out along Well House Lane by the residents, had been postponed and will be rearranged during May/June.
(b) JG had written to contractors of South East Water to request that future works along the Bramshill Road be amalgamated with the installation of High Fibre cable that BT are due to carry out. The chairman also had written to Ranil Jayawardena MP in this matter, responses had been received from both parties, JG felt the matter was moving in the right order.
- 18/15 **Finance:**
15.1 Annual Financial Report: GS circulated the income and expenditure statement and cash book figures for the year end 2017/2018 advising the council of the agreed deficit in the sum of £484.65. She confirmed that the accounts had been prepared of inspection by the Auditors and confirmed the notification for the Exercise of Elector's Rights will be displayed on the Parish Notice Board from 1st June up to 13th July, with all documents available for inspection on request at her home address. An internal audit had been carried out by Mrs Angela Westlake of Hartley Wintney. The councillors agreed that the accounts should be signed by the chairman and clerk and returned to the auditors. GS went on to speak of transactions during the year and mentioned the receipt of a grant in the sum £800 for the upkeep of the Village Greens, she also mentioned that the invoice to Mr Paul Dickinson for professional fees to assist with a major planning application at Bramshill House and Gardens had been settled.
15.2 Current Financial Matters
Cheques to authorise:
HALC: - £107 annual subscription
Glynis Spencer: - £320 for Parish Council duties April - June 2018
New Inn: - £20.00 Room Hire
GS confirmed that the precept amount of £2000.00 had been received.
The balance of the bank balances after outstanding amounts had been presented stands at £4145.72 including the grant balance of £600.00
- 15.3** Finally, GS spoke of legal changes to GDPR (General Data Protection Regulation) GS will provide a list of the changes and prepare all the required documentation and how it will be incorporated into the running of the council she will then circulate to all councillors. The main information held by BPC are the names, addresses, and email contact numbers of parishioners who agreed to allow us to hold the information, a letter will be sent by email to all concerned to state that we still hold this information giving an option to opt

out.

NS asked if the clerk would be willing to take on the role of Data Protection Officer, GS agreed.

18/16 **Access/Highways:**

MS mentioned that following her previous emails and telephone calls no action had happened to her requests for assistance to a drain blockage by the bridge in Plough Lane, or the request to HCC Highways for a give way or stop sign at Fiddlers Green, DS suggested MS copied him into future correspondence. JG mentioned once again that a 50mph sign missing from Bramshill Road for several months had not been replaced, MS to chase HCC.

18/17 **Environment:**

17.1 Planning Application

(a) 18/00680/HOU Millersford, Copes Lane, Bramshill: Proposed conservatory to front elevation. – BPC No objections

17.2 Hart DC decisions - None

18/18 Nothing to report

18/19 **AOB: None**

The meeting closed at 7.00 pm

Next Meeting: Tuesday 11th September 7.00pm The New Inn, Heckfield (tbc)

..... signed date

Abbreviations:

Cllr. Shaun Allison- Chairman

SA

Cllr. Nigel Stoate

NS

Cllr. John Goodman

JG

Cllr. Margaret Sheerman

MS

Cllr. Geoffrey Hamilton Fairley

GHF

Glynis Spencer - Parish Clerk

GS